

The Perry Public Library Board of Trustees met in regular session on Thursday, February 13, 2020.

Board members Mark Miller, Margaret Ruggle, Jeremy Winter, and Rosa Gonzalez were present. Heather Karolus was present via telephone. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present.

President Mark Miller called the meeting to order.

Agenda – Jeremy Winter moved to approve the agenda with Margaret Ruggle seconding the motion. MCU.

Minutes – Margaret Ruggle moved and Jeremy Winter seconded a motion to approve the minutes of the January 9, 2020 meeting. MCU.

Gift Fund bills were presented with deposits and expenses explained. Rosa Gonzalez moved and Margaret Ruggle seconded a motion to approve checks #5887 - #5908 in the amount of \$5,587 from the Gift Fund. MCU. The Board reviewed the Library line items from the FY20 City of Perry Budget.

Unfinished Business:

Building Project – The Board reviewed the analysis of SVPA schematic budget done by Dana Pederson of ETHOS Design Group, Inc. In summary, Ms. Pederson increased the schematic budget amount to \$323,884 from \$308,274. Her analysis included the project timeline, work plan by ETHOS associates, estimated reimbursables, and a Proposal for Professional Services. Director Murphy outlined the sources of revenue to fund the project: Grant Requests from Prairie Meadows, Dallas County Foundation, Roy J. Carver Charitable Trust, and the Bock Family Foundation, Inc; City of Perry Capital Budget for Carpet, Epoxy Resign Flooring, and maintenance of existing bathrooms; accumulated Wiese Funds; accumulated memorial funds; and the Perry Public Library Foundation. The last grant decision will not be known until June. Rosa Gonzalez moved that the Perry Public Library Board of Trustees ask the Perry Public Library Foundation for funding for the 2020 Building Project. The maximum amount of the ask would be \$209,089 reflecting a scenario where all the grants were denied to a possible minimum ask amount of \$119,216 reflecting a scenario where all grant requests are approved. Jeremy Winter seconded the motion. MCU.

City Budget for FY20-21 – In the second round of budget meetings with the City Administration, the Inventory and Supplies line item (\$1,000) was removed from the library budget line items and added to the Maintenance Manager budget. All cleaning supplies will be paid out of that budget starting in FY20/21. All other budget requests were viewed as acceptable. All capital requests were approved.

New Business: None

Librarian's Report:

Statistics

First through Fifth graders are invited to join Perry Public Library staff for *Legos @ the Library*, on Wednesday, February 5, at 3:30 p.m., in the Perry Public Library meeting room. The first half-hour of the program is an activity with a theme, and the remainder of the time will be free play.

Anyone who is interested in learning more about Medicare benefits is welcome to attend a free *Medicare Basics* seminar with Aaron Thacker on Thursday, February 6, at 6:00 p.m., at Perry Public Library.

Perry Public Library will participate in the 2020 Perry Area Chocolate Walk, scheduled for Saturday, February 8, from 10:00 a.m. to 4:00 p.m. Chocolate Walkers are welcome to stop by and warm up, see what the library has to offer, and take home a chocolate treat.

***Health Initiative Program: Crazy for Carrots – The month of February will focus on the vegetable carrots. Library Director Mary Murphy will be at the *Winter Farmer's Market* at La Poste from 10 a.m. to 4 p.m. on February 8th; at the *Take your Child to the Library* at the Library from 10 a.m. to 12:30 p.m. on February 15th; and at the *Senior Fellowship Meal* at the McCreary Center at noon to 1 p.m. on February 19th. Carrots will be available for sampling, with free bags of carrots given away along with recipes at each of these events. Each month in 2020, the library will feature a different fruit or vegetable at library programs and at the Senior Fellowship meal. Samples will be available, free take-home packages of the fruit or vegetable given away along with recipes using the fruit and vegetable.

All interested crafters are invited to meet at 6:00 p.m., Monday, February 10, at Perry Public Library for *Craft Club*. The February project will be String Art Heart. All materials are provided for participants, but registration and a \$5 materials deposit you get back at the event are required.

Perry Public Library invites patrons to participate in this year's *Take Your Child to the Library* event, scheduled for Saturday, February 15, from 10:00 a.m. to 12:30 p.m., at the library. This is a fun, family-friendly event for children up through second grade, and its purpose is to inform the public about our library and its services. Participants are encouraged to sign up for a free library card. There will be a carnival, face-painting, cookie-frosting, and each child who attends receives a free book.

Perry Public Library will be closed Monday, February 17, in observance of Presidents Day.

Monthly Book Club February Discussion – February 18

The Perry Public Library Monthly Book Club will hold their February meeting at 1:00 p.m., Tuesday, February 18, in the Clarion Room of the Security Bank Building, 1102 Willis Avenue. The selected title for discussion is *Warlight* by Michael Ondaatje.

A free *Medicare Basics* seminar with Aaron Thacker is offered on Saturday, February 22, from 10:30 to 11:30 a.m., at Perry Public Library

Perry Public Library will host a special *Cars* Party, from 5:00 to 6:30 p.m., on Monday, February 24. This program is designed for preschool and elementary school children, ages four through eight, and it will include activities, games, and a light supper, all with a *Cars* theme.

***Health Initiative Program - The library will host a special event on heart health, at 7:00 p.m., Monday, February 24, at the Carnegie Library Museum. This program will offer free heart health screenings and a book talk of *Heart: A History* by Sandeep Jauhar. This event is funded for Perry Public Library by the *Health Initiative* grant, through the Iowa Department of Public Health. Dallas County Hospital Education Manager Sally Swenson will administer free heart health screenings at this event, and anyone interested in learning

about heart health is invited and encouraged to attend. As an ongoing healthy heart initiative, a book club set of *Heart: A History* will be available for groups and organizations to check out from the library.

Everyone is invited to attend a special Leap Year event at Perry Public Library. Join us for our February Lifelong Learners Coffee: *Leap of Faith - The Adventure of Entrepreneurship*, at 9:00 a.m., Friday, February 28, in the library meeting room. Several local businesswomen, artists, and entrepreneurs will be with us to share personal stories about starting new ventures and following a dream. We will participate in some Leap Year themed activities, enjoy free coffee and refreshments, and hold a drawing for a door prize. Don't wait another four years - celebrate Leap Year 2020 with us at this free event!

The Perry Public Library large meeting room will be open as a work area for interested crafters, Saturday, February 29, from 10:00 a.m. to 4:00 p.m. Bring your own materials, and work on your projects in our comfortable maker-space!

***Deputy Director Misty VonBehren has been working on a library new website. It is now launched and has the same URL at www.perry.lib.ia.us. It has many new features and lots of marketing for all of our collection, services, and programs. The State Library of Iowa, which provides the software for the library website and supports the published website through their servers, is using our website as an example in classes where they teach other libraries how to build their websites.

Board Education: Project Management and Funding

The next meeting is scheduled on Thursday, March 12, 2020 at 8 a.m. in the library's small meeting room. Please enter by the east door. It will be open. The public is always welcome.

Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director