

This meeting was held electronically and in-person at the Perry Public Library.

Following the Governor's Emergency Public Health declaration in response to the current COVID-19 situation, this meeting was held electronically. Public access to the meeting was obtained by one of the following methods.

PUBLIC INPUT CAN BE PROVIDED BY GOING TO THIS WEB ADDRESS:

By computer, tablet, or phone: [Join Zoom Meeting](#)

<https://us02web.zoom.us/j/83341836799?pwd=UnhMRjZkcG9sWHAXeDJNamZISW9MZz09>

Meeting ID: 833 4183 6799

Passcode: 50220

**The format of this meeting is due to the
State Public Health Emergency Declaration regarding Covid-19
and will be conducted pursuant to
Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds
dated March 19, 2020.**

The Perry Public Library Board of Trustees met in regular session on Thursday, November 12, 2020 at 8 a.m.

Note: This meeting was conducted electronically and in-person.

Board members Mark Miller, Margaret Ruggle, Heather Karolus, Rosa Gonzalez, and Jeremy Winter were present. Library Director Mary Murphy was also present.

Heather Karolus called the meeting to order.

Agenda – Rosa Gonzalez moved to approve the agenda with Jeremy Winter seconding the motion. MCU.

Minutes – Mark Miller moved, and Margaret Ruggle seconded a motion to approve the minutes of the October 15, 2020 meetings. MCU.

Financial Statements – Gift Fund bills were presented with deposits and expenses explained. Margaret Ruggle moved, and Rosa Gonzalez seconded a motion to approve checks #6000 - #6009 in the amount of \$4,773.95 from the Gift Fund and the City of Perry Library Fund Status Report. MCU.

Unfinished Business:

Building Project – Director Murphy reported that the final walk through occurred on October 30, 2020. Four items remain on the to list which includes:

1. Carpet adhering on electrical tape
2. Missing smoke detector in Family RR
3. Wall Covering Damage Repair- At the south end, the color does not match yet.
4. Tile/Grout problem in the large meeting room

Health Initiatives Grant – We have \$148.52 of grant funding remaining. Additional books for the StoryWalk™ will be ordered to exhaust the grant. The final report is due in December 2020.

Reopening – Please see attached Phase 3 Plan for Reopening the Library. After discussing, the plan was amended to change the criteria for COVID-19 positivity for 14-days to 77 or 1 % of the 2010 census population of 7702 and requiring masks for all entering the building. Jeremy Winter moved to adopt Phase 3 of the Perry Public Library Reopening Plan with Rosa Gonzalez seconding. MCU.

New Business:

Librarian's Report:

Statistics – Discuss at meeting.

In November, Online Storytimes and Wee Wonders continue along with a new cooking program called 'Books and Bites' for first and second graders. All programs are virtual but cooking kits are made up for all participants.

The Health Initiatives grant will be entering its final month in November. The final report and final request for reimbursement is due at the end of the month. We will have exhausted all funds allocated to us from the grant.

We are maintaining curbside service with checking out materials, printing, copying, faxing, and Notary Service. As we steadily unpack the boxes and get the library sorted out, the tentative reopening date is Tuesday, November 24, 2020. At this moment in time (11/5), we still have a short list that the contractor must do before the project is officially closed. Updated report at the meeting.

The Perry 2020 Spooktacular was a success. We gave away 480 2 oz. bottles of hand sanitizers (with two tootsie rolls attached) and books. We ran out of bottles with candy but continued to hand out book. We estimate that 609 children plus their parents/care givers came by the library.

The State of Iowa Library annual report was finished and submitted. Thirty additional questions were added concerning how libraries adjusted services as the corona virus forced library buildings to close. A copy of the survey has been included in this packet for you.

Board Education – Dallas County, Iowa Health Department reporting on COVID-19 Statistics

The next normally scheduled meeting is on Thursday, December 10, 2020 at 8 a.m. in the library's small meeting room or may be held electronically depending on the Covid-19 situation. The public is always welcome.

Margaret Ruggle moved to adjourn the meeting with Jeremy Winter seconding. MCU.
Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director