

This meeting was held electronically at the Perry Public Library.

Following the Governor's Emergency Public Health declaration in response to the current COVID-19 situation, this meeting was held electronically. Public access to the meeting was obtained by one of the following methods.

PUBLIC INPUT CAN BE PROVIDED BY GOING TO THIS WEB ADDRESS:

By computer, tablet, or phone:

Join Zoom Meeting

<https://us02web.zoom.us/j/87483757735?pwd=eGRSOW9wZjlkczdzY3Q1S256SmpOQT09>

Meeting ID: 820 5333 2262 Passcode: 50220

Dial by your location +1 312 626 6799 US (Chicago)

**The format of this meeting is due to the
State Public Health Emergency Declaration regarding Covid-19
and will be conducted pursuant to
Iowa Code 21.8 and the Proclamation of Governor Kim Reynolds
dated March 19, 2020.**

The Perry Public Library Board of Trustees met in regular session on Thursday, January 14, 2021 at 8 a.m.

Note: This meeting was entirely conducted electronically.

Board members Mark Miller, Margaret Ruggle, Rosa Gonzalez, and Jeremy Winter were present. Library Director Mary Murphy and KDLS Dustin Tays were also present.

Board President Mark Miller called the meeting to order.

Agenda – Margaret Ruggle moved to approve the agenda with Rosa Gonzalez seconding the motion. MCU.

Minutes – Jeremy Winter moved, and Margaret Ruggle seconded a motion to approve the minutes of the December 10, 2020 meetings. MCU.

Financial Statements – Gift Fund bills were presented with deposits and expenses explained. Margaret Ruggle moved, and Rosa Gonzalez seconded a motion to approve checks #6016- #6022 in the amount of \$1,202.45 from the Gift Fund and the City of Perry Library Fund Status Report. MCU.

Unfinished Business:

Building Project – The City Council approved the final payment to the contractor Blue Ribbon Builders while keeping retainage for 30 days. We have a one-year warranty with the builder for all the work done. All grant reports have been submitted.

Reopening – Mark Miller moved to stay continue serving the community curbside with building closed until the next library board meeting and then discuss reopening at that meeting. Jeremy Winter seconded the motion. MCU.

Library Budget – The Budget worksheets have not been distributed to Department Heads. When we receive the worksheets, Director Murphy will generate a proposed budget for FY2021-2022, and send it by email for your review.

New Business: None

Librarian's Report:

Statistics – Discuss at meeting.

Blue Ribbon Builders submitted their final invoice for \$112,964.32 and it was approved for payment at the December 21, 2020 Council meeting. It was paid in the claims presented at the January 4, 2021 Council Meeting. All that is left to pay is the retainage of \$31,071.59. Retainage is usually approved for payment 30 days after the final payment is paid. I have facilitated all funds transfers from the Perry Public Library Foundation to the City of Perry.

We have a one-year warranty on the work performed. For example, representatives from the company that made the new east entrance "Store Front," were here on Tuesday, January 5, 2021 to fix the door so that it closes as it should.

Staff walked through the library and made a list of what we need to do to finish staff-driven improvements: the wall quotes, weeding of the collection, signage, unpacking and clearing out all boxes, getting the lights to work in the men's and women's bathroom, a full list will be provided at the meeting.

We are maintaining curbside service with checking out materials, printing, copying, faxing, and Notary Service. We increased computer use appointments to two per hour as of January 4, 2021. At the time of this report (January 7, 2021) the number of Covid-19 cases in the Perry zip code is 35.

The proposed FY2021-2022 Library Budget will be presented at the meeting.

Perry Public Library will be closed Friday, January 1, for New Year's Day. Happy New Year from your friends at Perry Public Library!

Books and Bites is a monthly program offered by Perry Public Library for children in First and Second grades. The virtual programs combine a story and a snack, and the live Zoom presentations take place at 3:00 p.m., on the first Wednesday of each month. The first *Books and Bites* event of 2021 is at 3:00 p.m., Wednesday, January 6, and the book is *Llama Unleashes the Alpocalypse* by Jonathan Stutzman.

Families with young children and caregivers are reminded that the virtual *Community Helpers* Family Storytime sessions (ages 2-5) continue on Wednesdays, January 6, 13, 20, and 27 from the Perry Public Library website. The Zoom programs are for children ages two to five and begin at 10:15 a.m. The programs include stories, age-appropriate crafts, games, and activities, as well as a free activity kit!

Wee Wonders Online continues being available on the Perry Public Library website this month with twice-monthly postings of programs for babies up to 18 months old. New recorded programs will post on January 7 and 21. Everyone is welcome to view the programs, but you must register to receive the activity kits and free books.

The *Quarterly Classics* Book Club will meet virtually at 7:00 p.m. on Tuesday, January 12, via Zoom software. (Book club members will be invited to join the meeting by email.) We will be discussing *Wuthering Heights* by Emily Bronte.

Perry Public Library will launch a virtual Mystery Book Club this January. On Tuesday, January 26, a Zoom discussion is scheduled for 7:00 p.m., and the featured title is *Arctic Fury* by Greer Macallister. The following day, on Wednesday, January 27, a virtual discussion with author Greer Macallister will take place at 7:00 p.m.

Board Education – Library Budgeting

The next normally scheduled meeting is on Thursday, February 11, 2021 at 8 a.m. in the library's small meeting room or may be held electronically depending on the Covid-19 situation. The public is always welcome.

Rosa Gonzalez moved to adjourn the meeting with Margaret Ruggle seconding. MCU.
Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director