

The Perry Public Library Board of Trustees met in regular session on Thursday, October 10, 2019.

Board members Mark Miller, Margaret Ruggle, Rosa Gonzalez, Jeremy Winter and Heather Karolus were present. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present.

President Mark Miller called the meeting to order.

Heather Karolus moved to approve the agenda with Rosa Gonzalez seconding the motion. MCU.

Margaret Ruggle moved and Heather Karolus seconded a motion to approve the minutes of the September 12, 2019 meeting. MCU.

Gift Fund bills were presented with deposits and expenses explained. Heather Karolus moved and Margaret Ruggle seconded a motion to approve checks #5830 - #5845 in the amount of \$2,472.85 from the Gift Fund. MCU. The Board reviewed the Library line items from the FY20 City of Perry Budget.

Unfinished Business:

Building Project – Director Murphy and Deputy Director VonBehren met with SVPA Architect Thad Long and Designer Danielle Williams to finalize all the desired improvements in the library. The Library Board reviewed drawings incorporating all the desired improvements. Please see attached drawings. Once the schematic plan is approved by the Library Board, the architectural firm will provide a schematic budget. This budget allows the Library to apply for grants and determine available funding sources. Heather Karolus moved to approve the drawings with Margaret Ruggle seconding the motion. MCU.

Memorials –The upcoming three art additions: the Kiefer, Nichols, Nichols, and Eklund Crane sculpture – the memorial to Lorraine Winger, the Peterson painted wooden frame for the three large bulletin boards in the children’s area – the memorial to Richard Ehlers, and the Perry Piecemakers Quilt Guild framed quilt squares — will be dedicated during Art on the Prairie 2019, Sunday, November 10 at 1:30 p.m.

New Business:

None

Librarian’s Report:

Children’s Halloween Costume Swap at Perry Public Library – October 1-18 / 19-31

The public is invited to bring gently used children's costumes (clean and in good condition) to the library, from October 1-18, and receive a coupon good for one new-to-you costume, to be selected October 19-31.

The October meeting of the Perry Public Library Quarterly Classic Book Club was on Tuesday, October 8, at 7:00 p.m., at the Carnegie Library Museum. The selected title for discussion is *Our Eyes Were Watching God* by Zora Neale Hurston.

Children in First through Fifth Grades were invited to join Perry Public Library staff for *Legos @ the Library*, Wednesday, October 9, at 3:30 p.m., in the library meeting room.

Perry Public Library and the City of Perry are collaborating this fall to sponsor another Shred Event, on Saturday, October 12, from 10:00 to noon, in the south parking lot of Perry Public Library. Everyone is invited to take advantage of this free opportunity to dispose of outdated or confidential documents in a safe, secure way.

Craft Club – October 14 at 6:30 p.m., Monday, and the craft is Wooden Pumpkins. All supplies are provided at no cost to participants, but free-will donations are appreciated and registration is required.

The Perry Public Library Monthly Book Club will meet at 1:00 p.m., Tuesday, October 15, in the Clarion Room of the Security Bank Building, 1102 Willis Avenue. The selected title is *Marathon* by Brian Freeman, which is also the 2019 *Dallas County Reads* fiction title.

We will host a *Medicare Basics* education seminar conducted by Licensed Insurance Agents Aaron Thacker and Ali Chambers, on Thursday, October 26, at 10:30 a.m. The seminar is free and open to the public and will provide an overview of Medicare - what it does/does not cover, information on supplements and Advantage plans, as well as advice on how to protect your savings from out-of-pocket expenses.

Friends of the Library Fall Book Sale is from 10:00 to 4:00, Friday, October 18, and 10:00-2:00, Saturday, October 19, in the Perry Public Library Meeting Room. Come and shop for a variety of books, audiobooks, DVD movies, music CDs, and more, at stock-up prices. Saturday is half-price day /\$5 Fill-A-Book-Bag Day!

Perry Public Library will participate in the 2019 *Dallas County Reads* fiction event, at 2:00 p.m., Sunday, October 20, at Waukee Lutheran Church of Hope, 305 Dartmoor Drive, in Waukee. This annual collaborative event is sponsored by the Dallas County Library Association libraries. The 2019 guest author is Brian Freeman, and the featured book is *Marathon*. Everyone is invited to read the book and attend the author talk with this internationally bestselling writer. This event is free and open to the public.

Lifelong Learners Coffee: *Downstairs at Downton* with Kathy Wilson – October 28, at 9:00 a.m., Monday, in the Perry Public Library Meeting Room. Popular program presenter and historian Kathy Wilson will reveal the real history and drama of life below stairs in the post-Edwardian era, made popular with the *Downton Abbey* television series.

Perry Public Library will participate in the 2019 Halloween Spooktacular, Thursday, October 31, from 4:00-6:00 p.m. Children of all ages are invited to come to the library, show off their costumes, and take home a free book *and* a treat!

Maintenance Issues - Roof, HVAC, and Utility Bills. The library's utility bill are now back in line after 'time of day scheduling' was inputted by scheduling the cooling/heating to start at 8 a.m. and end at 8 p.m. At all other times the building is to maintain 'unoccupied' temperate which are 4-6 degrees cooler or warmer than occupied settings. In removing the chimney stack from the old boilers, rusted areas were revealed on the roof. They are being looked into for repair. The boilers are in, they were inspected, and there were several items that need to be addressed to pass 'Boiler Inspection' by the State of Iowa. The City's Maintenance Manager Barry Chayet assured me that these items are being attended to and the boilers will pass inspection.

The four fulltime staff attended the ILA/NLA/NLSA conference in La Vista, Nebraska from October 2-4. Please see attached session summaries from staff detailing information presented.

Board Education: Staff reports from conference sessions.

The next meeting is scheduled on Thursday, November 14, 2019 at 8 a.m. in the library's small meeting room. Please enter by the east door. It will be open. The public is always welcome.

Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director