

The Perry Public Library Board of Trustees met in regular session on Thursday, December 12, 2019.

Board members Mark Miller, Margaret Ruggle, Jeremy Winter and Heather Karolus were present. Library Director Mary Murphy and Deputy Director Misty VonBehren were also present.

President Mark Miller called the meeting to order.

Agenda – Heather Karolus moved to approve the agenda with Margaret Ruggle seconding the motion. MCU.

Minutes – Margaret Ruggle moved and Heather Karolus seconded a motion to approve the minutes of the November 14, 2019 meeting. MCU.

Gift Fund bills were presented with deposits and expenses explained. Margaret Ruggle moved and Heather Karolus seconded a motion to approve checks #5862 - #5869 in the amount of \$1,861.80 from the Gift Fund. MCU. The Board reviewed the Library line items from the FY20 City of Perry Budget.

**Unfinished Business:**

Building Project – The Board reviewed the preliminary schematic budget. Director Murphy will stay in communication with SVPA about the progress of the final schematic budget.

The Board also reviewed the latest architectural drawings incorporating most of the desired changes. Director Murphy will work with the architect to include all the desired changes in the drawings.

Memorials – Two large memorials are outstanding. Rhonda Olson donated \$3,500 for a table and four chairs similar to the ones in Josh Davis Plaza. Lillian Hand's family and friends have donated ~\$1,400 for a piece of art in the library.

**New Business:**

City Budget for FY20-21 – The Board reviewed the preliminary budget presented by Director Murphy. Several quotes are needed to finalize the Budget Request and Capital Requests.

Computer Use and Internet Access Policy – Heather Karolus moved to approve the Computer Use and Internet Access Policy incorporating the hotspots and hotspot use into the policy with Jeremy Winter seconding the motion. MCU.

**Librarian's Report:**

Statistics – The board reviewed the November Statistics.

December 1-31 - The Friends of Perry Public Library will hold a holiday sale for seasonal greeting cards and books, December 1-30, at Perry Public Library. Books will be half-price and cards will be as marked.

First through fifth graders were welcome to join Perry Public Library staff for *Legos @ the Library*, Wednesday, 12/4/19 at 3:30 p.m.

*Santa's Workshop*, from 10:00 to 11:30 a.m., Saturday, December 7, for children in Kindergarten through fifth grade, with an accompanying adult, provided an opportunity for kids to make gifts for the special people in their lives, craft a tree ornament, and enjoy a snack. Afterwards, the children and their families visited the Carnegie Library Museum, next door, and view the Festival of Trees. This is a free event, but registration is required, and the event is limited to fifty participants.

Perry Public Library partnered with the Perry Elks to distribute new winter coats to children whose families qualify for free and reduced lunches at Perry Schools. Children signed up for the coats during Perry Elementary School Parent-Teacher Conferences in November. Coats were picked up at the library from 1:00-4:00 p.m., on Saturday, December 7. Recipients also received a free book.

The Perry Public Library was chosen as one of two libraries to participate in an Iowa Department of Public Health pilot health initiative project funded by a Telligen grant. The grant is to the Iowa Department of Public Health that will contract with Dallas County Public Health and we (the Perry Public Library) will be the feet on the ground doing the programming. The amount of grant funding that the library will receive for programming is \$23,750. I met with Abigail Chihak from Dallas County Public Health in November to outline what our "programs and services" we will be offering. Please see attached agenda.

December 9 at 6:30 p.m., Monday, December 9, the December craft is Ribbon Wreath. Registration is required- deadline for the December event is December 1.

December Monthly Book Club meets at 1:00 p.m., Tuesday, December 17, The selected title is *The Girl with Seven Names* by Hyeonseoo Lee.

Los Posadas will take place on December 20, 2019. We start the evening at the First Christian Church with an ecumenical service. The procession with Mary and Joseph starts at 6:30 p.m. at the First Christian Church. The United Methodist Church will host the meal starting at 7 p.m. The Library always has a craft for the children after the meal.

Open Craft – Saturday, December 28, from 10:00-4:00. Everyone is invited to bring their crafts and projects to work on in our comfortable maker-space.

The Library will close at 1 p.m. on December 24 and Dec 31. The Library will be closed on Dec. 25.

Board Education: Budgeting and Capital Request FY20-21

The next meeting is scheduled on Thursday, January 9, 2020 at 8 a.m. in the library's small meeting room. Please enter by the east door. It will be open. The public is always welcome.

Meeting adjourned.

Respectfully submitted, Mary K. Murphy, Library Director