

Computer Use and Internet Access Policy

The Perry Public Library is pleased to provide electronic resources via the Internet through the use of our public access computers and lending out hotspots. Computers are available for public use during regular library hours, except during times of routine or emergency maintenance. Hotspots can be checked out and internet access can be taken home with you. The purpose of providing public Internet access is to expose the public to the world of information available on the Internet and to provide equal access to that information for all individuals in the community.

Since the Internet is a global electronic network, the Perry Public Library has no control over the information accessed through the Internet and cannot be held responsible for its content. The Internet and its available resources may contain material of a controversial nature. The library will not censor access to material nor protect users from offensive information and is not responsible for the availability or accuracy of information accessed from remote network sites.

The Perry Public Library complies with the United States Copyright Law, and all other federal, state, and local laws relating to the use of the Internet and other electronic media.

The following rules govern the use of the library computers:

1. All workstations requires library card and pin number.
2. Guest passes may be issued for those without library cards. Staff will encourage all computer users to obtain a library card.
3. There is a 30-minute time limit for the Public Internet computers when others are waiting. When no one is waiting, additional time at the Public Internet workstations is limited to three additional 30-minute sessions.
4. If use of a computer results in disruption of library services or if behavior becomes inappropriate for a library setting, the library reserves the right to end a session at any time.
5. Color printing is available for \$.25 per page. Black and white printing is available for \$.15 per page
6. A flash drive or disc may be used to save information from a computer. The library is not responsible for any damage to personal diskettes or flash drives when used in library computers. Although the library uses anti-virus software on its computers, absolute protection is not guaranteed. Software

downloaded from the Internet may contain viruses. The library encourages the Internet user to install and use anti-virus software on his/her own computer and equipment.

7. Individual software may not be installed or used to alter or attach equipment to the library's hardware or to attempt to bypass security features.
8. Each user is responsible for complying with copyright law and adhering to software licensing agreements, as well as all local, state, and federal laws including, but not limited to, those concerning fraud, privacy, or obscenity.
9. Library staff may be able to help with basic computer use and startup procedures, but may not be able to provide information on the use of each software program. If one has never used a computer or has specific questions about a software program, reference books and user guides are available.
10. Misuse of a computer or hotspot may result in suspension or loss of computer privileges and hotspot borrowing privileges.
11. Public Computer Use privileges and hotspot borrowing privileges will be suspended if fines, damages, fees, or assessments for lost materials in excess of \$5.00 are not paid, and will remain suspended until they are paid.
12. Public Computer Use privileges and hotspot borrowing privileges will be suspended for copyright infringement.

Revised January 10, 2019